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Great North Business Incubator

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***The training starts here, Empower and Perform! Join us for Sustainable Development***

**BUSINESS PLANNING AND GENERAL MANAGEMENT (BPGM) COURSES**

**Training Programme Calendar 2020**

**All course fees are inclusive of Accommodation which includes B&B, lunches, Training material, All logistics and Excursion**

**We also do inhouse as and when requested in your backyard. Group bookings for the same course enjoy a 5% discount**

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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **2** | **BPM** |  | **BUSINESS PLANNING AND GENERAL MANAGEMENT COURSES** | | | | |  | | | |  | **Dates** | **Course Costs**  **In US dollars** | | CIA PART1 : Essentials of Internal Auditing | | | | 6 days | 6/04/-10/04/2020 | **$ 2 650** | | CIA PAR2: Practice of Internal Auditing | | | | 6 Days | 01/06-09/06/2020 | **$ 2650** | | CIA Part 3: Business Knowledge for Internal Auditing | | | | 6 Days | 03/08/- 08/08/2020 | **$ 2650** | | IT General Controls for Auditor | | | | 5 Days | 7/09/-11/09/2020 | **$ 2550** | | IT General Controls for Auditors | | | | 5 Days | 26/10/- 30/10/2020 | **$ 2650** | | Strategic Marketing Communications( SMC) | | | | 5 days | 9/03/-13/03/2020 | **$2350** | | Quality Management Training (QMT) | | | | 8 days | 06/07-10/07/2020 | **$2650** | | Business Strategy for HR Leaders (BSHRL) | | | | 10 days | 9/03/-13/03/2020 | **$3350** | | Business Relationship Management (BRM) | | | | 5 days | 4/05- 08/05/2020 | **$2250** | | Portfolio Management ( PMO) | | | | 10 days | 06/07-17/07/2020 | **$ 3550** | | Facilities Management ( FM) | | | | 10 days | 06/07-17/07/2020 | **$ 3650** | | Conducting Performance Appraisals | | | | 6 days | 04/05-08/05/2020 | **$2550** | | Information and Knowledge Management | | | | 6 days | 04/05-9/05/2020  07/09/2020 | $ 2550 | | Electronic Records Management | | | | 7 days | 13/04/-17/04/2020 | **$ 2550** | | Monitoring and Evaluation of Policies, Programs and Projects | | | | 10 Days | 08/06- 12/06/2020 | $ 3550 | | Supply Chain Management: Strategy and Planning for Effective Operations, Short Course | | | | 7 Days | 07/09- 12/09/2020 | $2550 | | Business planning and Strategy development ( BPSD) | | | | 6 Days | 03/08- 07/08/2020 | $ 2550 | | Motivating People in the workplace | | | | 5 Days | 21/06/- 26/06/2020 | **$ 2450** | | Executive Assistants, PA and Administrators (EAPAA project management training) | | | | 6 days | 02/03/- 06/03/2020 | **$ 2550** | | Problem Solving and Decision Making (PSDM) | | | | 6 days | 01/06/-05/06/2020 | **$ 2550** | | Leadership, Management Strategy and Business Ethics (LMSBE) | | | | 7 days | 08/06/- 12/06/2020 | **$2650** | | Business Ethics and Corporate governance for Executive management | | | | 5 Days | 7/09/-11/09/2020 | **$2650** | | Management and Leadership (MD) | | | | 6 days | 13/07/- 17/07/2020 | **$2550** | | Coaching, Mentoring and Guidance | | | | 5 days | 21/06/- 26/06/2020 | **$ 2350** | | Training Development , Management, eLearning and Techniques | | | | 6 Days | 16/11/- 22/11/2020 | **$ 2550** | | Leadership and Change management for Board, and Executives | | | | 5 days | 05/10/- 09/10/2020 | **$2650** | | Information Technology Project Management (ITPM) | | | | 10 Days | 10/08/- 21/08/2020 | **$3550** | | Team building and Building relationship at work | | | | 5 Days | 13/07- 17/07/2020 | **$2550** | | Entrepreneurship Development for Lecturers and TVETs management TOT | | | | 6 Days | 14/09/- 19/09/2020 | **$ 2550** | | Strategic Talent Management (STM) | | | | 6 days | 22/07-26/07/2020 | **$ 2550** | | Strategic Human Resources management and Organisational development ( SHRMOD) | | | | 6 days | 19/10/- 23/10/2020 | $ 2550 | | Diplomacy for Executive Assistants, PAs and executive managers | | | | 5 Days | 18/05/- 23/05/2020 | $ 2650 | | Strategic Planning and Management ( SPM) | | | | 5 Days | 19/10/-23/10/2020 | **$ 2650** | | Financial Management for non-financial professionals ( FMNFP) | | | | 10 Days | 16/03/-27/03/2020 | $3750 | | Advanced Secretarial services for Administrator (ASA) | | | | 5 Days | 02/03/- 06/03/2020 | **$2450** | | Records keeping and Archive Management ( RARM) | | | | 6 Days | 09/03- 13/03/2020 | $ 2550 | | Integrated marketing and communications | | | | 6 Days | 11/05/- 16/05/2020 | $ 2550 | | Improving Employee Performance | | | | 5 Days | 20/04/- 25/04/2020 | $2550 | | Effective Business Presentations and Etiquette | | | | 5 Days | 25/05/-30/05/2020 | $ 2550 | | Effective Negotiation and Leadership Skills ( ENLS) | | | | 6 Days | 14/09- 19/09/2020 | $2550 | | Advanced Project Management ( EPM) | | | | 6 Days | 22/06/-27/06/2020 | $2650 | | Succession Planning | | | | 5 Days | 3/08-07/08/2020 | $ 2250 | | Employee Wellness and Health management | | | | 5 Days | 3/08-07/08/2020 | $ 2350 | | Time Management &Stress Management (TMSM) | | | | 5 Days | 01/06/-05/06/2020 | $2550 | | Organizational skills for Secretaries, Personal Assistants and Office administrators (OSSPAOA) | | | | 6 days | 06/04/-11/04/2020 | $ 2550 | | Business Management for Engineers, Technologist, Doctors, Artisans etc. (BMETB) | | | | 7 days | 08/06/- 14/06/2020 | $2550 | | Intercultural Communication in organisations | | | | 5 Days | 12/10/- 17/10/2020 | $2550 | | Training Needs Analysis , Skills Audit and Training Techniques | | | | 5 Days | 20/04/- 25/04/2020 | $2550 | | Corporate governance in the public and private sector environment | | | | 5 Days | 07/11/-12/11/2020 | $ 2650 | | Effective and Advanced business writing | | | | 6 Days | 13/07/-18/07/2020 | $2550 | | Enterprise Risk Management ( ERM) COSCO | | | | 6 days | 09/11/-14/11/2020 | **$ 2650** | | Business Incubation Management PROGRAM (BIM) | | | | 10 Days | 04/05- 15/05/2020 | **$ 3770** | | Master Class Performance, Consulting and Management Training short course | | | | 6 Days | 10/06/-15/06/2020 | **$ 2550** | | Building Winning Teams to Achieve Corporate Objectives | | | | 5 Days | 18/05- 22/05/2020 | **$ 2550** | | Women Directors Short Course | | | | 5 days | 23/03/-27/03/2020 | **$ 2550** | | Conflict Management and Resolution | | | | 5 days | 2/11/-7/11/2020 | **$ 2550** | |